

**DELHI DEVELOPMENT AUTHORITY**  
**CAU(NZ),ASHOK VIHAR, P.H.I, DELHI-52**

No. T.L.B.O./CAU(NZ)/DDA/

Dt. 5/1/09.

To

The Dy. Director (System)  
Vikas Sadan,DDA  
New Delhi.

**Sub.: Regarding up loading the permission letter for the temporary booking of vacant land under North Zone on the DDA Web site.**

Please find enclosed herewith the permission letters for the temporary booking of vacant land under North Zone. It is certified that the permission letters are authentic, correct and complete. You are therefore requested to accept the E-Mail and release the same on the DDA Web site. *This is valid upto 31/1/09.*

*Shrawan 5/1/09*  
Booking- In-Charge  
CAU(NZ)/DDA

DELHI DEVELOPMENT AUTHORITY  
CAU/NZ/MSBOK/TT/Sec. Delhi 110052.

No. T.L. B.C./CAU/NZ/DDA/ 423

Dated: 13/11/09

To: Sri. Rama Khanna  
290/D 16/7 Sec-7  
Rohini Delhi

Sub: Permission for temporary use of vacant land measuring 2000 sq.mts. on  
date 29/11 to 31/11/09 for religious/social/marriage function at  
site: Part B delwara Road.

Sir/Madam,

Please refer to your application dated 16/12 regarding booking of vacant land for  
temporary use to hold religious/social/marriage function. You are hereby granted permission to  
hold religious/social/marriage function on account of  
Marriage DDA's land at  
Part B L. Rd. measuring 2000 sq.mts.  
on 29/11 to 31/11/09 for temporary use on the following terms & conditions as already accepted  
by you.

1. The said booking for temporary use permitted above shall not be misused for any other purpose. If any misuse is found at site, the land shall be vacated with force without any notice in this regard and DDA shall not be responsible for any damages or loss on this account. In such eventuality, your security deposit shall stand forfeited.
2. The said land shall also be evicted forcibly at your risk and cost if more land is encroached than permitted above or more than the permitted days as above. Under such circumstances, DDA shall not be responsible for any damages or losses to your moveable properties. Your security deposit shall also be forfeited under such circumstances.
3. The proxy booking is not allowed. In case it is found by the field staff of DDA that temporary booking has been obtained by you misrepresenting the facts, and/or practicing any fraud and/or through impersonation, the permission so granted shall automatically stand cancelled and you will be liable for eviction forcibly, besides criminal proceedings and forfeiture of your security deposit. DDA shall not be liable for any damage and/or losses sustainable to you during such forcible eviction.
4. It must be ensured that no DDA's property such as boundary wall, grill fencing, gates, roads & trees etc. is damaged. In case of any damage in this regard your security shall stand forfeited besides recovery of the value damage.

5. You will have to ensure the fire safety norms prescribed by the Chief Fire Officer GNCTD. DDA shall have no responsibility of any fire accident or otherwise due to your slackness, carelessness or sheer negligence. (Copy enclosed)
6. No parking vehicles inside the DDA's vacant land is allowed.
7. You will have to make your own arrangement for water, electricity etc.
8. Use of Loud Speakers, Djs, Musical instruments and Band etc. is subject to various Acts/Laws in force and you will have to get permission where it required from the authority concerned.
9. In case the booking is cancelled due to any reason by you and the intimation of this cancellation is made before one month from the date of function you shall be entitled for 90% refund and 50% refund if intimation is made before 15 days from the date of function. No refund shall be allowed if the intimation is within the 15 days from the date of function. Such refund shall be allowed only on properly diaries requests and these orders shall be applicable with prospective effect
10. Booking as permitted above is non-transferable. In case of unauthorizedly transfer of booking is detected by the field staff of DDA, both the parties i.e. unauthorized transfer and transferee shall be liable for penal actions besides eviction and forfeiture of security deposit.
11. DDA reserves the right to cancel the said permission without any notice in case of violation of the said terms and conditions.
12. DDA also reserves the right to withdraw permission under forced circumstances without any liability or claim of damages and losses from your side.

This issues with the approval of Competent Authority.

Assistant Accounts Officer  
CAU-North Zone DDA

Copy to:-

1. PS to CE(Concerned)DDA
2. SE(HQ)Concerned/DDA
3. Checking Team  
(i)  
(ii)
4. Dy. C.A.O(Concerned)/DDA
5. Smt. J.P. Jain AE, ND- 1 / Team No. 3
6. Shri S.P. Verma JE, ND- 5 / Team No. 3
7. Booking Clerk
8. Guard File.

SE(P) III

EE/HQ-CCX/XV

Assistant Accounts Officer  
CAU-NZ DDA

and