

**DELHI DEVELOPMENT AUTHORITY
APPLICATION FOR ENLISTMENT AS CONTRACTOR**

Supporting Documents be annexed with the application form. (Applications found deficient in any respect are liable to be rejected without further correspondence)

CLASS ☒ V

Category

CIVIL

1. Name of applicant

MANOJ SANGWAN

2. Nationality

Indian ☐Other ☐

INDIAN

3. Address i) Regd office

C-1/324/25 KHAJURI KHAS DELHI-110094

ii) Head Office

C-1/324/25 KHAJURI KHAS DELHI-110094

(Attach separate paper for addresses of other offices)

4. Telephone Number ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐ Fax No. ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

98100 55780, 011-20059164

E-mail address

5. Constitution:

Individual ☒Sole Proprietorship Concern ☒Partnership Firm ☐Public Ltd. Company ☐Private Ltd. Company ☐

6. If partnership firm, names of the partners/

If Company, name of directors

1. M. A.

2. M. A.

3. M. A.

4. M. A.

5.

6.

7. Is the individual/sole proprietor/any partner/director of company:

(a) Dismissed Government /DDA Servant

Yes ☐ No ☒

(b) Removed from approved list of contractors

Yes ☐ No ☒

(c) Demoted to a lower class of contractors

Yes ☐ No ☒(d) Having business banned/suspended by
any government in the pastYes ☐ No ☒

(e) Convicted by a court of law

Yes ☐ No ☒

(f) Retired engineer/official

Yes ☐ No ☒

from engineering deptt. of Govt. of India or

DDA within last two years (one year in case of retired Group "A" Officers)

(g) Director or partner of any other

Yes ☐ No ☒

Company/firm enlisted with DDA or any other department

(h) Member of Parliament or any State
Legislative AssemblyYes ☐ No ☒

If answer to any of the above is 'Yes', furnish details on a separate sheet

8. (a) Name of person holding power of attorney

(b) Nationality

Indian ☒Other ☐

(c) Liabilities

9. Name of Bank (with full address)
issuing Banker's certificate or
Working Capital Certificate

INDIAN OVERSEAS BANK, PASCHIMIMAR
DELHI-110063. BR Code 1495 DDA MKT.
H. BALBIR SINGH MARA, NEW DELHI-110063.

10. Place of business

DELHI & N.C.R.

11. Full time technical staff of relevant field in applicant's employment

(a) Graduate Engineers with minimum 5 years experience

Nos.

☐

N/A

(b) Graduate Engineers with minimum 3 years experience
[excluding (a) above]

☐

(c) Graduate Engineers with minimum 2 years experience
[excluding (a) and (b) above]

☐

(d) Diploma Holder Engineers with minimum 10 years experience

☐

(e) Diploma Holder Engineers with minimum 5 years experience
[excluding (d) above]

☐

(f) Diploma Holder Engineers with minimum 3 years experience
[excluding (d) and (e) above]

☐

(g) Diploma Holder Engineers with minimum 2 years experience
[excluding (d), (e) & (f) above]

☐

(h) Post Graduate in Agricultural Sciences

☐

(i) Graduate in Agricultural Sciences with minimum 5 years exp.

☐

12. Does the applicant have sufficient T&P, Machinery and Equipment
as per requirements mentioned in the Enlistment Rules
for the Class & Category applied for
[Attach details on separate sheet]

Yes ☐ No ☐

N/A

13. [For Electrical]

i) Does the applicant possess valid Electrical License

Yes ☐ No ☐

N/A

ii) Do the permanent electricians employed by contractor
posses valid license

Yes ☐ No ☐

N/A

14. (a) Whether already enlisted with DDA or any other department

Yes ☒ No ☐

(b) If yes, give details:

(i) Name of department

C.P.W.D.

(ii) Class & category

CLASS - E

(iii) Enlistment authority & address

Govt. of India, Delhi Central Circle-I

(iv) Enlistment No. & date

2527/1106147

(v) Date of validity

15 06 2011

(vi) Tendering limit

7.00 (Seven Rs Only)

15. Is any person working with the applicant is a near relative of the officer/official of DDA.
[See Rule 17.0 of the Enlistment Rules] If yes, give detail

Yes ☐ No ☒

2/12/12

16. Enlistment Processing fee enclosed:-

Draft/Pay Order No.	Date	Amount	Issuing Bank & Branch	Branch drawn upon	In whose favour drawn
774118	18/7/08	1000	1.08. Paschimimbar Schi-11063		Prd Engdort. Mktg & Mgmt

17. Details of Works completed, in progress and secured during the last 5 years (to be filled in proforma as given in Annexure -III). This list should include all works whose gross amount of work done is more than the required magnitude for the class in which registration is required.

Detail of work attached.

18. Certificates from clients in original or attested copy as per proforma given in Annexure-IV for all eligible works.

19. Certificates :

- (i) I/We (including all partners) certify that I/We have read the Rules of Enlistment of Contractors in DDA as amended upto-date and shall abide by them. *yes I Certify*
- (ii) I/We certify that the information given above is true to the best of our knowledge. I/We also understand that if any of the information is found wrong, I am/ we are liable to be debarred. *yes I Certify*
- (iii) I/We certify that I/We will not get myself/ourselves registered as contractor(s) in the Department under more than one name. *yes I Certify*
- (iv) (a) I certify that I did not retire as an Engineer of Gazetted rank or as any Gazetted Officer employed on Engineering or Administrative duties in any engineering Department of the Government of India or DDA during the last two years (one year in case of retired Group "A" Officers). I also certify that I have neither such a person under my employment nor shall I employ any such person within aforesaid period of his retirement, as applicable, except with the prior permission of the parent department. (For individuals seeking enlistment in their own name) *yes I Certify*
- (b) We certify that none of the partners/Directors retired as an Engineer of Gazetted rank or as any Gazetted Officer employed on Engineering or Administrative duties in last two years (one year in case of retired Group "A" Officers). We also certify that we have neither under our employment any such person nor shall we employ any person within aforesaid period of his retirement, as applicable, except with the prior permission of the parent department. (For partnership firms and limited companies).

(Strike out whichever is not applicable)

Signature(s) of applicant(s) :

Name

Signature

Address

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

Date : 09/09/20

No. of Documents attached