

DELHI DEVELOPMENT AUTHORITY  
HORTICULTURE DIVISION NO. I

No. F. 3(1)/Hort. I/DDA/

1234

dt. 13-3-13

To

M/S P. S. Khatana Associates

A-34, Chhatpur Extn.

New Delhi-110074

Subject: M/o Park behind Rajoot Hotel near Sarapulla Hallah  
Jungpura Bhogal. SS: Complete maintenance of Developed  
Park.

Dear Sir,

Your item rate tenders dated 6.2.13  
work has been accepted on behalf of DDA at your quoted  
item rate as under:-

1. E. Cost: Rs. 181884/- (Rs. One Lac Eighty One Thousand Eight  
- Hundred Eighty Four only).
2. Item rate: As per schedule attached.
3. T. Amount: Rs. 173388/- (Rs. One Lac Seventy Three Thousand  
- Three Hundred Eighty Eight only).
4. Percentage: 4.67% below
5. Performance Guarantee No. 176047 dt. 4.03.13 Rs. 10000.00

You are requested to attend the Office to sign the Agreement on  
stamp paper worth Rs. 50/- only within seven days from the date of issue  
of this letter. Please note that, if you fail to attend the Office  
of the undersigned within seven days the acceptance of the work is  
liable to be withdrawn and Earnest Money shall be forfeited.

You are also requested to contact Shri Nawab Khan A.D. II  
of this Division to start the work at once. Please note that the time  
allowed for carrying out the work as entered in the tender shall be  
reckoned from the 10th day after the date of issue of this letter.

Time allowed for execution of the work shall be 12 Months.

Yours faithfully,

Dy. Director  
Hort. Div. No. I/DDA.

Copy to:-

1. The Chief Engineer, SEZ, DDA.
2. Commissioner (Sale Tax), Bikriker Bhawan, New Delhi.
3. Labour Commissioner, Rajpur Road, Delhi.
4. Director, Hort. (South), DDA.
5. The Income Tax Officer, Room No. 214, C.R. Building.
6. Accounts Officer (W)-I/DDA.
7. Sr. Accounts Officer, CAU/SEZ/DDA.
8. Asstt. Dir. /Hort. I/Sub. Div. No. II
9. D. A., Hort. Div. No. I, DDA.
10. Head Clerk, Hort. Div. No. I, DDA. He is directed to issue site order  
Book and M. A. S. Register to concerned A.D./Hort. I.
11. E.E. (Q.C.)-I/DDA.
12. Original Agreement.
13. work File.
14. Director (System); DDA.

Dy. Dir. (Hort.) I/DDA.

**DELHI DEVELOPMENT AUTHORITY**  
**HORTICULTURE DIVISION NO-1**  
**SHEIKH SARAI PH-II, NEW DELHI-110017**

Name of work : M/o Park Behind Rajdoot Hotel near Barapulla nallah Jungpura Bhogal.

SH: Complete maintenance of Developed Park

Description of Items	Quantity	Unit	Rate	Amount
<p>Complete maintenance of park with entire garden feature i/c lawn trees &amp; shrub within the lawn weeding, hoeing, watering of lawn, sweeping of path parking rain shelter store disposal of rubbish generated during the whole day working at specified place spreading of good earth, CDM, Jamuna sand, Red Bajri, Application of chemical fertilizer, Insecticide pesticide preparation of Annual bed plantation of seedling and replacement of casualties of plants etc. all complete as per the direction of officer-in-charge.  (Excluding the cost of materials which shall be supplied by the department or shall be paid separately). The garden area shall be measured for payments.  Total area=3842.00 Sqmt.  Lawn area=3000.00 Sqmt.</p>	12.00	Per month	Rs. 14449/-	Rs. 173388.00

Total Rs. 173388.00

Dy. Director  
Hort. Div. No. I / DDA.

13/7/15

**DELHI DEVELOPMENT AUTHORITY**  
**HORTICULTURE DIVISION NO-1**  
**SHEIKH SARAI PH-II, NEW DELHI-110017**

*ref works m/o Park Behind Rajdoot Hotel near Barapulla nallah Jungpura  
Bhogal.*

*S.H.- Complete maintenance of Developed Park*

**Conditions:-**

1. The work has to be carried out as per CPWD specification 1996 Vol. I to VI with upto date correction slip & modification.
2. The work has to be completed within 12 (Twelve) months.
3. The undersigned reserve the right to accept or reject the quotation/tender without assigning any reason.
4. The rate quoted by the contractor should be inclusive of all taxes and cartage etc nothing will be paid extra.
5. Quantity may increase/decrease as per requirement.
6. Conditional tender/ quotation shall not be entertained.
7. If the maintenance work is not found satisfactory no payment will be made to contractor.
8. Contractor or authorize supervisor should be at site at least twice in week and rectify the defects within 3 days if pointed out by the site in-charge.
9. Contractor will have to give payment on minimum wages, fixed by Delhi Government, which are revised time to time.
10. The contractor shall maintain wages register towards the labour employed, which can be checked any time.
11. Only Hort. registered contractor are eligible to quote their rates.
12. No T & P shall be provided to the contractor by the department

*[Handwritten signature]*  
[Stamp]  
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