## Delhi Development Authority (Welfare Section)

No. F.11 (11)2016/Wel/DDA/95

Dated: 8-3-19

## **CIRCULAR**

## Sub: Operation of Web based monitoring disposal and redressal of Staff Request/ Grievances System.

In continuation of this officer Notification circulated vide No. F.11 (11)2016/Wel/DDA/34 dated 10.01.19 regarding Web based monitoring disposal and redressal of Staff Request/Grievances System has already been in operational w.e.f. 01.01.2019.The link of the system is available on <a href="https://www.dda.org.in">www.dda.org.in</a> (Employee Corner). Any employee/retired employee/dependent of deceased employee who have grievances relating to Personnel Department may use of this Staff Grievances Redressal System for the following issue etc.:-

- Grant of ACP/MACP (for all employees)
- NOC for Foreign Tour (Including 10 days for VCR)
- NOC for Passport (Including 10 days for VCR)
- NOC for Higher Studies
- NOC for Interview (Including 10 days for VCR)
- Acceptance of Resignation (Including 10 days for VCR)
- Intimation of Movable and Immovable Property.
- Promotion related matter.
- Release of Family Pension, Gratuity & Death Cases.
- Seniority dispute
- Suspension Period Regularization
- Change of Address

Dy. Director (IR&SW)

## Copy to:-

- 1. OSD to VC, DDA for kind information of Hon'ble Vice Chairman, DDA.
- 2. Dy. Director VC Office, DDA.
- 3. P.S. to FM, DDA for kind information of F.M.
- 4. P.S. to E.M. DDA for kind information of EM.
- 5. Chief Vigilance Officer, DDA.
- 6. P.S. to Pr. Commissioner (Personnel, Hort. & Land Scape), DDA.
- 7. All Chief Engineers, DDA.
- 8. All Commissioners, DDA.
- 9. P.S. to Commr.-Cum-Secretary, DDA.
- 10. Chief Accounts Officer, DDA.
- 11. Chief Legal Advisor, DDA.
- 12. Chief Architect, DDA.
- 13. Finance Advisor (Housing), DDA.
- 14. All Directors/Superintending Engineers, DDA.
- 15. All Dy. Directors/Ex. Engineers, DDA through WOs/WIs.
- 16. Notice Boards, Vikas Sadan/Vikas Minar.

(1ag/3/19