



दिल्ली विकास प्राधिकरण
DELHI DEVELOPMENT AUTHORITY
नीति एवम् समन्वय (कार्मिक)
POLICY & COORDINATION (PERSONNEL)
सप्तम तल, ब्लॉक-बी, विकास सदन, नई दिल्ली
7th Floor, Block-B, Vikas Sadan, New Delhi

No.: PERS/PACP/0003/2020/F5/MISC-AD-P C(P)/142

Date: 21/8/20

OFFICE MEMORANDUM

Sub: **Holidays to be observed in the offices of Delhi Development Authority during the year 2021**

This has a reference to the order issued by the Deputy Secretary to the Government of India, Department of Personnel and Training, Ministry of Personnel, Public Grievance and Pensions, vide O.M. No. 12/9/2020-JCA-2 dated 10.06.2020, followed by a Corrigendum dated 14.08.2020 (enclosed herewith) regarding the holidays to be observed in all the Administrative Offices of the Central Government located at Delhi/New Delhi during the year 2021 as specified in the Annexure-I. These holidays shall also be observed in the offices of Delhi Development Authority during the year 2021.

In addition, each employee of DDA will also be allowed to avail himself/herself of any two holidays to be chosen by him/her out of the list of Restricted Holidays in Annexure-II.

This issues with the prior approval of Competent Authority.

Encl.: A/a


(Anil Sharma)
Director (P)-II

All the HoDs/ Branches of DDA

F.No.12/9/2020-JCA-2
Government of India
Ministry of Personnel, Public Grievances and Pensions
(Department of Personnel and Training)
Establishment (JCA-2) Section

North Block, New Delhi
Dated the 10th June, 2020

OFFICE MEMORANDUM

Subject: Holidays to be observed in Central Government Offices during the year 2021- reg.

It has been decided that the holidays, as specified in the **Annexure -I** to this O.M., will be observed in all the Administrative Offices of the Central Government located at Delhi/New Delhi during the year 2021. In addition, each employee will also be allowed to avail himself/herself of any two holidays to be chosen by him/her out of the list of Restricted Holidays specified at **Annexure - II**.

2. Central Government Administrative Offices located outside Delhi / New Delhi shall observe the following holidays compulsorily in addition to three holidays, to be chosen out of the 12 optional holidays indicated below at para 3.1:

1. **REPUBLIC DAY**
2. **INDEPENDENCE DAY**
3. **MAHATMA GANDHI'S BIRTHDAY**
4. **BUDDHA PURNIMA**
5. **CHRISTMAS DAY**
6. **DUSSEHRA (VIJAY DASHMI)**
7. **DIWALI (DEEPAVALI)**
8. **GOOD FRIDAY**
9. **GURU NANAK'S BIRTHDAY**
10. **IDU'L FITR**
11. **IDU'L ZUHA**
12. **MAHAVIR JAYANTI**
13. **MUHARRAM**
14. **PROPHET MOHAMMAD'S BIRTHDAY (ID-E-MILAD)**

3.1. In addition to the above 14 Compulsory holidays mentioned in para 2, three holidays shall be chosen by the Central Government Employees Welfare Coordination Committee in the State Capitals, if necessary, in consultation with Coordination Committees at other places in the State, from the list indicated below. The final list, applicable uniformly to all Central Government offices within the concerned State, shall be notified accordingly and no change can be carried out thereafter. It is also clarified that no change is permissible in the festivals and dates, as indicated at Annexure -I and Annexure-II barring a few exceptions indicated at para 5.1 and 5.2 here in after.

1. **AN ADDITIONAL DAY FOR DUSSEHRA**
2. **HOLI**
3. **JANAMASHTAMI (VAISHNAVI)**
4. **RAM NAVAMI**
5. **MAHA SHIVRATRI**
6. **GANESH CHATURTHI / VINAYAK CHATURTHI**
7. **MAKAR SANKARANTI**
8. **RATH YATRA**
9. **ONAM**
10. **PONGAL**
11. **SRI PANCHAMI / BASANT PANCHAMI**
12. **VISHU/ VAISAKHI / VAISAKHADI / BHAG BIHU / MASHADI UGADI / CHAITRA SUKLADI / CHETI CHAND / GUDI PADAVA / 1ST NAVRATRA / NAORAZ/CHHATH POOJA/KARVA CHAUTH.**

3.2 No substitute holiday should be allowed if any of the festival holidays, initially declared, subsequently happens to fall on a weekly off or any other non-working day or in the event of more than one festivals falling on the same day.

4. The list of Restricted Holidays appended as annexure-II to this O.M. is meant for Central Government Offices located in Delhi / New Delhi. The Coordination Committees at the State Capitals may draw up separate list of Restricted Holidays keeping in view the occasions of local importance. However, the 9 occasions left over, after choosing the 3 variable holidays in para 3.1 above, are to be included in the list of restricted holidays.

5.1 For offices in Delhi / New Delhi, any change in the date of holidays in respect of Idu'l Fitr, Idu'l Zuha, Muharram and Id-e-Milad, if necessary, depending upon sighting of the Moon, would be declared by the Ministry of Personnel, Public Grievances and Pensions after ascertaining the position from the Govt. of NCT of Delhi (DCP, Special Branch, Delhi Police).

5.2 For offices outside Delhi / New Delhi, the Central Government Employees Welfare Coordination Committees at the State Capitals are authorised to change the date of holiday, if necessary, based on the decision of the concerned State Governments / Union Territories, in respect of Idu'l Fitr, Idu'l Zuha, Muharram and Id-e-Milad.

5.3 It may happen that the change of date in respect of the above occasions has to be declared at a very short notice. In such a situation, announcement could be made through P.I.B./T.V./A.I.R./ Newspapers and the Heads of Department / Offices of the Central Government may take action according to such an announcement, without waiting for a formal order, about the change of date.

6. During 2021, Diwali (Deepavali) falls on Thursday, November 4, 2021 (Kartika 13). In certain States, the practice is to celebrate the occasion a day in advance, i.e., on "Naraka Chaturdasi Day". In view of this, there is no objection if holiday on account of Deepavali is observed on "Naraka Chaturdasi Day (in place of Deepavali Day) for the Central Government Offices in a State if in that State that day alone is declared as a compulsory holiday for Diwali for the offices of the State Government.


7. Central Government Organisations which include industrial, commercial and trading establishments would observe upto 16 holidays in a year including three national holidays viz. Republic Day, Independence Day and Mahatma Gandhi's birthday, as compulsory holidays. The remaining holidays / occasions may be determined by such establishments/organisations themselves for the year 2021, subject to para 3.2 above.

8. Union Territory Administrations shall decide the list of holidays in terms of Instructions issued in this regard by the Ministry of Home Affairs.


9. In respect of Indian Missions abroad, the number of holidays may be notified in accordance with the instructions contained in this Department's O.M. No.12/5/2002-JCA dated 17th December, 2002. In other words, they will have the option to select 13(Thirteen) holidays of their own only after including in the list, three National Holidays and Mahavir Jayanti, Independence Day, Mahatma Gandhi's birthday included in the list of compulsory holidays and falling on days of weekly off.

10. In respect of Banks, the holidays shall be regulated in terms of the extant instructions issued by the Department of Financial Services, Ministry of Finance.

11. Hindi version will follow.


(S.P. Pant)

Deputy Secretary to the Govt. of India

 2309 4678

To

1. All Ministries/ Departments of Government of India.
2. UPSC/CVC/C&AG/PMO/Lok Sabha Secretariat/Rajya Sabha Secretariat / President's Secretariat / Vice-President's Secretariat / Supreme Court / High Court of the States / Central Administrative Tribunal Principal Bench / Election Commission of India / Minorities Commission / National Human Rights Commission / Central Information Commission/National Commission for Women/National Commission for SC/NCST/NCBC.
3. All attached and subordinate offices of Ministry of Personnel, P.G. & Pensions.
4. Secretary, Staff Side, National Council (JCM), 13-C, Ferozeshah Road, New Delhi.
5. All Staff Side Members of the National Council (JCM).
6. All Staff Side Members of the Departmental Council (JCM), Ministry of Personnel, P.G. and Pensions.
7. Chairman/Secretaries, Central Government Employees Welfare Coordination Committees (As per updated list from Welfare Section).
8. PS to Cabinet Secretary.
9. Deputy Secretary (Coordination), Delhi Govt. Secretariat, I.G. Stadium, I.T.O., New Delhi.
10. The Manager (Store), Government of India, Forms Store, 166 Lenin Sarai, Kolkata
11. Chief Secretaries to all the State Governments/Union Territories.
12. Directorate of Advertising and Visual Publicity, PTI Building, New Delhi
13. Deputy Director (Bills), Dte. of Printing, B-Wing, Nirman Bhavan, New Delhi
14. Positional Astronomy Centre, Block-AQ, Plot No.8 Sector-V, Salt lake, Manish Bathan, Kolkata - 700091
15. Facilitation Centre, DOP&T (20 copies)

**LIST OF HOLIDAYS DURING THE YEAR 2021 FOR ADMINISTRATIVE OFFICES OF
CENTRAL GOVERNMENT LOCATED AT DELHI / NEW DELHI**

S.No.	Holiday	Date	Saka Date	Day
<u>1942 SAKA ERA</u>				
1.	Republic Day	January 26	Magha 06	Tuesday
2.	Holi	March 29	Chaitra 08	Monday
<u>1943 Saka Era</u>				
3.	Good Friday	April 02	Chaitra 12	Friday
4.	Ram Navami	April 21	Vaisakha 01	Wednesday
5.	Mahavir Jayanti	April 25	Vaisakha 05	Sunday
6.	Id-ul-Fitr	May 14	Vaisakha 24	Friday
7.	Budha Purnima	May 26	Jyaishtha 05	Wednesday
8.	Id-ul-Zuha (Bakrid)	July 21	Ashadha 30	Wednesday
9.	Independence Day	August 15	Sarvana 24	Sunday
10.	Muharram	August 19	Sarvana 28	Thursday
11.	Janmashtami	August 30	Bhadra 08	Monday
12.	Mahatma Gandhi's Birthday	October 02	Asvina 10	Saturday
13.	Dussehra	October 15	Asvina 23	Friday
14.	Milad-un-Nabi or Id-e-Milad (Birthday of Prophet Mohammad)	October 19	Asvina 27	Tuesday
15.	Diwali (Deepavali)	November 04	Kartika 13	Thursday
16.	Guru Nanak's Birthday	November 19	Kartika 28	Friday
17.	Christmas Day	December 25	Pausha 04	Saturday

LIST OF RESTRICTED HOLIDAYS DURING THE YEAR 2021 FOR ADMINISTRATIVE OFFICES OF CENTRAL GOVERNMENT LOCATED AT DELHI / NEW DELHI

OFFICES OF CENTRAL GOVERNMENT LOCATED AT DELHI / NEW DELHI

S.No	Holiday	Date		Saka Date		Day
SAKA ERA 1942						
1.	New Year's Day	January	01	Pausha	11	Friday
2.	Lohri	January	13	Pausha	23	Wednesday
3.	Makar Sankranti/Magha Bihu/ Pongal	January	14	Pausha	24	Thursday
4.	Guru Gobind Singh's Birthday	January	20	Pausha	30	Wednesday
5.	Basant Panchami /Sri Panchami	February	16	Magha	27	Tuesday
6.	Shivaji Jayanti	February	19	Magha	30	Friday
7.	Hazarat Ali's Birthday	February	26	Phalguna	07	Friday
8.	Guru Ravi Das's Birthday	February	27	Phalguna	08	Saturday
9.	Swami Dayananda Saraswati Jayanti	March	08	Phalguna	17	Monday
10.	Maha Shivaratri	March	11	Phalguna	20	Thursday
SAKA ERA 1943						
11.	Holika Dahan/Dolyatra	March	28	Chaitra	07	Sunday
12.	Easter Sunday	April	04	Chaitra	14	Sunday
13.	Chaitra Sukladi / Gudi Padava / Ugadi / Cheti Chand / Vaisakhi /Vishu	April	13	Chaitra	23	Tuesday
14.	Mesadi Tamil New Year's Day	April	14	Chaitra	24	Wednesday
15.	Vaisakhadi (Bengal) / Bahag Bihu (Assam)	April	15	Chaitra	25	Thursday
16.	Jamat-Ul-Vida	May	07	Vaisakha	17	Friday
17.	Guru Rabindranath's birthday	May	09	Vaisakha	19	Sunday
18.	Rath Yatra	July	12	Ashadha	21	Monday
19.	Parsi New Year's day/Nauraj	August	16	Sravana	25	Monday
20.	Onam or Thiru Onam Day	August	21	Sravana	30	Saturday
21.	Raksha Bandhan	August	22	Sarvana	31	Sunday

22.	Janmashtami (Smarta)	August	30	Bhadra	08	Monday
23.	Vinayaka Chaturthi/ Ganesh Chaturthi	September	10	Bhadra	19	Friday
24.	Dussehra (Saptami)	October	12	Asvina	20	Tuesday
25.	Dussehra (Mahashtami)	October	13	Asvina	21	Wednesday
26.	Dussehra (Mahanavmi)	October	14	Asvina	22	Thursday
27.	Maharishi Valmiki's Birthday	October	20	Asvina	28	Wednesday
28.	Karaka Chaturthi (Karwa Chouth)	October	24	Kartika	02	Sunday
29.	Naraka Chaturdasi	November	03	Kartika	12	Wednesday
30.	Govardhan Puja	November	05	Kartika	14	Friday
31.	Bhai Duj	November	06	Kartika	15	Saturday
32.	Pratihara Shashthi or Surya Shashthi (Chhat Puja)	November	10	Kartika	19	Wednesday
33.	Guru Teg Bahadur's Martyrdom Day	November	24	Agrahayana	03	Wednesday
34.	Christmas Eve	December	24	Pausha	03	Friday

F. No. 12/9/2020-JCA
Department of Personnel & Training
Establishment (JCA) Section

North Block, New Delhi
Dated the August 14, 2020

CORRIGENDUM

Subject: Holidays to be observed in Central Government Offices during the year 2021- Corrigendum.

In the list of holidays to be observed in Central Government Offices during the year 2021, circulated vide O.M of even no. dated 10/06/2020, entry S. No.29 in Annexure-II, may be read as under.

S. No	Holiday (Occasion)	Date	Saka Date	Day
<i>SAKA ERA 1943</i>				
29.	Narka Chaturdasi	November 4	Kartika 13	Thursday

2. Hindi version will follow.

(S.P. Pant)
Deputy Secretary to the Govt. of India
☎ 23094678

1. All Ministries/ Departments of Government of India.
2. UPSC/CVC/C&AG/PMO/Lok Sabha Secretariat/Rajya Sabha Secretariat / President's Secretariat / Vice-President's Secretariat/Supreme Court / High Court / Central Administrative Tribunal / Election Commission of India / Minorities Commission / National Human Rights Commission / Central Information Commission / National Commission for Women.
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8. Commissioner for Scheduled Castes / Commissioner for Scheduled Tribes.
9. PS to Cabinet Secretary.
10. Deputy Secretary (Coordination), Delhi Govt. Secretariat, I.G. Stadium, I.T.O., New Delhi.
11. The Manager (Store), Government of India, Forms Store, 166, Lenin Sarai, Kolkata (with 10 spare copies).
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13. Directorate of Advertising and Visual Publicity, PTI Building, New Delhi (with 5 spare copies)
14. Deputy Director (Bills), Dte. Of Printing, B-Wing, Nirman Bhavan, New Delhi (with 5 spare copies)
15. Positional Astronomy Centre, Block-AO, Plot No.8 Sector-V, Salt lake, Manish



दिल्ली विकास प्राधिकरण
नीति एवम् समन्वय (कार्मिक)
सप्तम तल, ब्लॉक-बी, विकास सदन, नई दिल्ली

सं. कार्मिक/पीएसीपी/0003/2020/एफ5/मिस.एडी-पीसी (पी) /142 दिनांक: 21.08.2020

कार्यालय ज्ञापन


विषय: वर्ष 2021 के दौरान दिल्ली विकास प्राधिकरण के कार्यालयों में मनाए जाने वाले अवकाश

यह अनुलग्नक-I में यथा विनिर्दिष्ट वर्ष 2021 के दौरान दिल्ली/नई दिल्ली में स्थित केंद्र सरकार के सभी प्रशासनिक कार्यालयों में मनाए जाने वाली अवकाश के बारे में का.ज्ञा. सं. 12/09/2020 जे सी ए-2 दिनांक 10.06.2020 तथा उसके बाद शुद्धि पत्र दिनांक 14.08.2020 (संलग्नक) के द्वारा उप सचिव, भारत सरकार, कार्मिक एवं प्रशिक्षण विभाग, कार्मिक लोक शिकायत एवं पेंशन मंत्रालय द्वारा जारी किए गए आदेश के संदर्भ में है। ये अवकाश वर्ष 2021 के दौरान दिल्ली विकास प्राधिकरण के कार्यालयों में भी मनाए जाएंगे।

इसके अलावा दिल्ली विकास प्राधिकरण के प्रत्येक कर्मचारी को अनुलग्नक-II में प्रतिबंधित अवकाशों की सूची में से उनके द्वारा चुने जाने वाले दो अवकाशों का लाभ उठाने की भी अनुमति दी जाएगी।

यह पत्र सक्षम प्राधिकारी के अनुमोदन से जारी किया जाता है।

संलग्नक: उपर्युक्तानुसार


निदेशक (कार्मिक) -II

दिल्ली विकास प्राधिकरण के सभी विभागाध्यक्ष/शाखाएं

अनुलग्नक- I

दिल्ली/नई दिल्ली स्थित केंद्र सरकार के प्रशासनिक कार्यालयों हेतु वर्ष 2021 के दौरान अवकाश की सूची

क्र.सं.	अवकाश	दिनांक	शक संवत की तिथि	दिन
शक संवत 1942				
1.	गणतंत्र दिवस	26 जनवरी	माघ-06	मंगलवार
2.	होली	29 मार्च	चैत्र-08	सोमवार
शक संवत 1943				
3.	गुड फ्राइडे	02 अप्रैल	चैत्र-12	शुक्रवार
4.	राम नवमी	21 अप्रैल	वैशाख-01	बुधवार
5.	महावीर जयन्ती	25 अप्रैल	वैशाख 05	रविवार
6.	ईद-उल -फितर	14 मई	वैशाख 24	शुक्रवार
7.	बुद्ध पूर्णिमा	26 मई	ज्येष्ठ 05	बुधवार
8.	ईद-उल-जुहा (बकरीद)	21 जुलाई	आषाढ 30	बुधवार
9.	स्वतंत्रता दिवस	15 अगस्त	श्रावण 24	रविवार
10.	मुहर्रम	19 अगस्त	श्रावण 28	बृहस्पतिवार
11.	जन्माष्टमी	30 अगस्त	भाद्र 08	सोमवार
12.	महात्मा गांधी जयन्ती	02 अक्टूबर	अश्विन 10	शनिवार
13.	दशहरा	15 अक्टूबर	अश्विन 23	शुक्रवार
14.	मिलाद-उन-नबी अथवा ईद-ए मिलाद (पैगम्बर मोहम्मद साहब का जन्म दिवस)	19 अक्टूबर	अश्विन 27	मंगलवार
15.	दिवाली (दीपावली)	04 नवम्बर	कार्तिक 13	बृहस्पतिवार
16.	गुरु नानक का जन्म दिवस	19 नवम्बर	कार्तिक 28	शुक्रवार
17.	क्रिसमस दिवस	25 दिसम्बर	पौष 04	शनिवार

अनुलग्नक-II

दिल्ली/नई दिल्ली स्थित केंद्र सरकार के प्रशासनिक कार्यालयों हेतु वर्ष 2021 के दौरान प्रतिबंधित अवकाश की सूची

क्र.सं.	अवकाश	दिनांक	शक संवत की तिथि	दिन
शक संवत 1942				
1.	नव वर्ष दिवस	01 जनवरी	पौष 11	शुक्रवार
2.	लोहड़ी	13 जनवरी	पौष 23	बुधवार
3.	मकर संक्रांति/ माघ बिहू/ पोंगल	14 जनवरी	पौष 24	बृहस्पतिवार
4.	गुरु गोविंद सिंह जयंती	20 जनवरी	पौष 30	बुधवार
5.	बसंत पंचमी/श्री पंचमी	16 फरवरी	माघ 27	मंगलवार
6.	शिवाजी जयंती	19 फरवरी	माघ 30	शुक्रवार
7.	हजरत अली का जन्म दिवस	26 फरवरी	फाल्गुन 07	शुक्रवार
8.	गुरु रविदास जन्म दिवस	27 फरवरी	फाल्गुन 08	शनिवार
9.	स्वामी दयानन्द सरस्वती जयंती	08 मार्च	फाल्गुन 17	सोमवार
10.	महा शिवरात्रि	11 मार्च	फाल्गुन 20	बृहस्पतिवार
शक संवत 1943				
11.	होलिका दहन/डोल यात्रा	28 मार्च	चैत्र 07	रविवार
12.	ईस्टर सनडे	04 अप्रैल	चैत्र 14	रविवार
13.	चैत्र शुक्लादि/ गुड़ी पडवा/ उगादी/ चेती चाँद/वैशाखी/ विशू	13 अप्रैल	चैत्र 23	मंगलवार
14.	मेसादी तमिल नववर्ष दिवस	14 अप्रैल	चैत्र 24	बुधवार
15.	वैशाखदी (बंगाल) / बहाग बिहू (असम)	15 अप्रैल	चैत्र 25	बृहस्पतिवार
16.	जमात-उल-विदा	07 मई	वैशाख 17	शुक्रवार
17.	गुरु रवीन्द्रनाथ का जन्मदिवस	09 मई	वैशाख 19	रविवार
18.	रथ यात्रा	12 जुलाई	अषाढ 21	सोमवार
19.	पारसी नववर्ष दिवस/नौरज	16 अगस्त	श्रावण 25	सोमवार
20.	ओनम अथवा थीरी ओनम दिन	21 अगस्त	श्रावण 30	शनिवार
21.	रक्षा बंधन	22 अगस्त	श्रावण 31	रविवार
22.	जन्माष्टमी (स्मार्त)	30 अगस्त	भाद्र 08	सोमवार
23.	विनायक चतुर्थी/गणेश चतुर्थी	10 सितम्बर	भाद्र 19	शुक्रवार
24.	दशहरा (सप्तमी)	12 अक्तूबर	अश्विन 20	मंगलवार
25.	दशहरा (महाअष्टमी)	13 अक्तूबर	अश्विन 21	बुधवार
26.	दशहरा (महानवमी)	14 अक्तूबर	अश्विन 22	बृहस्पतिवार
27.	महर्षि वाल्मीकि जन्म दिवस	20 अक्तूबर	अश्विन 28	बुधवार

28.	कर्क चतुर्थी (करवा चौथ)	24 अक्तूबर	कार्तिक 02	रविवार
29.	नरक चतुर्दशी	03 नवम्बर	कार्तिक 12	बुधवार
30.	गोवर्धन पूजा	05 नवम्बर	कार्तिक 14	शुक्रवार
31.	भाई दूज	06 नवम्बर	कार्तिक 15	शनिवार
32.	प्रतिहार षष्ठी अथवा सूर्य षष्ठी (छठ पूजा)	10 नवम्बर	कार्तिक 19	बुधवार
33.	गुरू तेग बहादुर शहीदी दिवस	24 नवम्बर	अग्रहन 03	बुधवार
34.	क्रिसमस की पूर्व संध्या	24 दिसम्बर	पौष 03	शुक्रवार