

**DELHI DEVELOPMENT AUTHORITY**  
**(WORKS ADVISORY BOARD)**

No. WAB1 (76)/Vol.42/Secy./VIII/2019/2901

Dated: 3/10/19

**Subject: Minutes of the 8<sup>th</sup> WAB (2019) Meeting- Reg.**

The Minutes of 8<sup>th</sup> WAB (2019) Meeting held on **16.09.2019 at 12:00 PM** in the Conference Hall, VC Secretariat, DDA, 1<sup>st</sup> Floor, B- Block, Vikas Sadan, INA, New Delhi, are enclosed here with for favor of information & necessary action.

**Encl: As above.**

**In Circulation to:**

1. Chief Engineer (HQ), DDA.

**Copy to: -**

1. OSD to VC, DDA for kind information of the latter.
2. DD to EM, DDA for kind information of the latter.
3. Sr. PS to FM, DDA for kind information of the latter.
4. Chief Engineer(QAC), DDA.
5. Chief Account Officer, DDA.
6. Director (Works), DDA
7. EO-I to EM, DDA.
8. Director (System), DDA for uploading on DDA website (through e-mail).
9. Deputy Director (Hindi Section) for translation in Hindi & uploading on DDA website through Dy. Director(System).

*R.K.Garg*  
03/10/19

(R.K.Garg)  
Secretary (WAB)

o/c  
*Claudeep (AE-2)*  
03/10/19

*R.K.Garg*  
03/10/19

Secretary (WAB)

o/c  
*Claudeep (AE-2)*  
03/10/19

**DELHI DEVELOPMENT AUTHORITY**  
**(WORK ADVISORY BOARD)**

**Subject: Minutes of the 8<sup>th</sup> WAB (2019) Meeting held on 16.09.2019 at 12:00 PM in the Conference Hall, VC Secretariat, DDA, 1<sup>st</sup> floor, B-Block, Vikas Sadan, INA, New Delhi**

The list of officers who attended the meeting is as under:

Present(S/Shri)

1.	Tarun Kapoor	Vice-Chairman	Chairman
2.	Shailendra Sharma	EM	Member
3.	K. Vinayak Rao	FM	Member
4.	Mahabir Prasad	CAO	Member
5.	R.K. Singh	CE(QAC)	Member
6.	R.K. Garg	EO-III to EM	Secretary

Others (S/Shri)

1.	Ashwani Kumar	CE(HQ)
2.	M.L. Vaish	EO-I to EM

The following agenda items were discussed:

**(A) Category "C": New Items.**

**1) WAB AGENDA ITEM NO. 1**

**Sub: To Review the Arbitration Process in DDA.**

**Constitution of Dispute Redressal Board under amended clause 25.**

1. The case of reviewing the present procedure of arbitration practiced in DDA was put up in 1<sup>st</sup> WAB (2019) meeting held on 04.02.2019 under the Chairmanship of VC/DDA. The agenda was accepted by the WAB vide minutes of meeting no.

*Handwritten signature*  
AE-12

*Handwritten signature*  
EO-17

WAB1(76)/Vol.42/Secy./I/2019/433 dated 14.02.2019 issued by Secretary (WAB) with the direction to review the proposed constitution of Dispute Redressal Board (DRB) by studying the practices in other organization also. It was further suggested that the DRB can consist of 3 senior eminent retired professionals of repute and integrity, one each from Legal, Finance and Engineering background. The upper age limit of the members should be 75 years. DRB shall give its decision within time frame laid in proposed revised clause 25 of the contract. Detailed guidelines with regard to process of constitution of DRB for resolution of disputes be brought before WAB for approval separately.

2. In compliance of above directions of WAB the agenda for constitution of DRB under amended clause 25 was placed before WAB. The agenda note was presented by CE(HQ).
3. The Board deliberated the agenda and suggested some amendments as under:
  - i. Instead of maintaining three panels of professionals from Civil Engineering, Legal and Finance, a standing Dispute Resolution Board (DRB) comprising of three members, one each from Engineering, Legal and Finance backgrounds shall be constituted by VC/DDA. The Chairman of DRB shall be nominated by VC/DDA from among these three members. Depending upon the number of cases, if required, DDA can constitute a second DRB also.
  - ii. For appointment of DRB members from Financial & Legal Backgrounds respectively, the qualifications are to be as under:
    - a) Member from Finance Background:

He should have retired from a post not below the rank of Financial Advisor in the grade corresponding to pay level 13 of pay matrix under

*Claudey*  
AE-2

*Rud*  
ED II

7<sup>th</sup> CPC (Minimum pay Rs. 1,18,500/-) (Equivalent to Payscale of Rs. 37,400-67,000/-+Rs. 8,700 Grade Pay under 6<sup>th</sup> CPC) or above.

b) Member from Law Background:

He / She should have retired from a judicial post not below the rank of Additional District & Session Judge or equivalent having experience of not less than 5 years on this post in State or Central Government.

- iii. The fee to the DRB members is modified to be Rs. 10,000/- per hearing per DRB member with a maximum of Rs. 50,000/- per case per DRB member.
- iv. No misc. expenses to be reimbursed to the DRB members as office assistance i.e. Data Entry Operator, documentation, stationery etc. shall be provided by DDA.
- v. Reimbursement of transport charges, Hotel accommodation and food bills shall be made to the DRB members as per DDA entitlement for the post which was held by them before their retirement.

4. After due deliberations, the Board approved the agenda with amendments as proposed in Para-3 above and directed to take it to the Authority for its approval.

Sd/-  
(Mahabir Prasad)  
CAO

Sd/-  
(R.K. Singh )  
CE (QAC)

Sd/-  
(Shailendra Sharma)  
EM/DDA

Sd/-  
(K. Vinayak Rao)  
FM/DDA

Sd/-  
(Tarun Kapoor)  
Vice Chairman/DDA

*Chandey*  
*AE-II*

*R.K.*  
*ED/II*