

**Delhi Development Authority**  
**Personnel Branch-5**  
**Room No. B-709-710, Vikas Sadan, INA, New Delhi.**

F3(84)2014 /PB-V/DDA/

07

Dated: 10/11/19

**Office Order**

Sub:- Notification for appointment on compassionate ground and for adoption of merit basis 100 points formula for assessment in the cases where application for Compassionate Appointment received upto 31.12.2018.

The availability of vacancies under 5% Quota for appointment on compassionate ground is 102 Nos. upto 31.12.2018 for the post of MTS, Mali and Security Guard. As per DoPT guidelines 5-B the applicant for compassionate appointment should be eligible and suitable for the post in all respect under the provisions of the relevant recruitment rules. As per recruitment rules for the post of MTS, Mali and Security Guard, erstwhile group-D the minimum qualifications are 10<sup>th</sup> Pass or equivalent and the age limit for these posts are 18 to 25 years. However the relaxation in the upper age limit and qualification shall be governed by DoPT guidelines.

2. Notification of revised merit points after Seventh Central Pay Commission for assessment of application for appointment on compassionate ground has been issued by MoHUA vide O.M. No. A-12012/2013 Admin-IV dated 06.08.2018 which has now been adopted by DDA.(Copy enclosed-Annexure 'A') To make part-A to DoPT O.M. No. 14014/02/2012/ESI(D) dated 16.01.2013 compliant to new merit point. The following changes are hereby authorized.

S.No.	Item No.	Existing Entry	To be read as
2.1	III (a)	Family pension	Basic Family pension/Monthly Amount received under NPS (in Rupees)
2.2	III (e)	Movable and Immovable properties and annual income earned there from by the family.	III (e) (i):- Movable/immovable property of the family (latest value) including fixed Deposit/Bank Balance etc. but excluding the lump sum amount received as terminal benefits.
2.3	III (g)	Encashment of Leave	III (g)(i): Encashment of Leave III (g)(ii): Lump sum Amount received under NPS etc.

3. The eligible applicant (where death/ medical decategorized case has already been registered with PB-V) shall submit affidavit in accordance with present economic conditions of the family as on 31.12.2018, **on or before 12.04.2019 as per Annexure 'B'**.

4. The notification is applicable to all the applicants including cases that have already been rejected by the screening committee and pending with Appellate Committee and cases that have not yet been placed before the Screening Committee or Appellate Committee. The applicants whose cases have already been recommended by the screening committee and not yet appointed, have also to submit revised affidavit as per Annexure 'B' and these cases will also be considered alongwith other pending cases since DoPT instruction do not permit preparing waiting list of recommended cases. All the applicants are thus required to submit the affidavit as per Annexure 'B' irrespective of their earlier status and where appointment has not yet been given.

5. Submission of affidavit

5.1 The affidavits shall be submitted by an eligible applicant where death/ medical decategorized case has already been registered for compassionate appointment in DDA and individually by remaining major members of his family shall submit their NOC in favour of applicant by way of affidavits.

5.2 These affidavits shall indicate that whether indicated residential property is owned or rented property and they shall submit necessary supporting documents like copy of registry/sale deed or lease (Rent) agreement alongwith 3 months' rent receipt, as applicable.

5.3 In respect of part III (e) (i) and part III (e)(ii) information (as stated in S.No. 2.2 above), apart from furnishing supporting documents the details shall also be incorporated in affidavit.

6 Cases complete in all respect shall be submitted to Personal Branch -5, DDA Room No. 709, 7<sup>th</sup> Floor B- Block, Vikas Sadan, INA, New Delhi-23, for consideration in screening committee. **Incomplete cases and cases received after last date shall not be entertained** for placing before screening committee. The assessment will be made on the basis of the revised affidavit furnished by applicant.

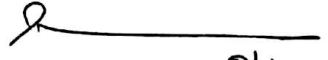
7 An applicant will make only one request against the deceased /medical decategorized in format enclosed as shown in Annexure 'C'.

8 As per serial no 27 and 28 of FAQ (frequently asked questions) issued by DoPT the Compassionate Appointment can be made only if regular vacancy available for that purpose. No appointment can be made against a future vacancy; **no waiting list is to be prepared.**

09 The Hindi version will follow.

10 For complete information please visit DDA website [dda.org.in](http://dda.org.in) link "Personnel".

Encl: ANNEXURE 'A, B, and C.

  
(Rajiv Gandhi)  
Commr.(Pers.)

**Copy to:-**

1. Commissioner and OSD to VC for information.
2. P.S to Engineer Member, Finance Member DDA.
3. P.S to Chief Vigilance Officer, Principal Commissioner (Personnel, LS and Horticulture).
4. All (HOD) of DDA for information.
- ✓ 5. Director (System) DDA for uploading the same on the DDA website.
6. Dy. Director (OL) with the request for Hindi version.
7. Notice Board.

  
Director (S)-X

Government of India  
Ministry of Housing and Urban Affairs  
(Awasan Aur Shahari Karya Mantralaya)

\*\*\*\*\*

Nirman Bhawan, New Delhi  
Dated the 06<sup>th</sup> August 2018

**OFFICE MEMORANDUM**

Subject: Notification of revised Merit Points after Seventh CPC for assessment of applications for appointment on Compassionate Grounds-reg.

Ministry's of Housing and Urban Affairs(erstwhile Ministry of Urban Development) OM of even number dated 03<sup>rd</sup> January, 2014 regarding issue of guidelines for assessment of applications for appointment on compassionate grounds and consolidated instructions on compassionate appointments issued by DOP&T vide its OM's No. 14014/02/2012-Estt. (D) dated 16.01.2013 and 05.09.2016, may be referred to on the subject mentioned above.

2. Consequent upon revision of pay scales after implementation of the recommendations of Seventh Central Pay Commission and in supersession of this Ministry's OM No. A-12012/1/2013-Admin. IV dated 03.01.2014, this Ministry has revised the 100-Point Formula(Merit Points) to be adopted for assessment of applications for appointment on compassionate grounds in the Ministry of H&UA including its Attached/Subordinate offices, as per Annexure.

3. This issues with the approval of Competent Authority.

*Asst. Secy*  
06.08.18  
(A R Sinha)

Under Secretary to Govt. of India (Admn.A)

Tel: 011-23061426

- To,
1. Head of all Attached/Subordinate Offices and MoHUA.
  2. All Administrative Division in MoHUA.

Copy to :-

1. PS to MoHUA
2. PS to Secretary(HUA)
3. PPS to AS(HUA)
4. Chief Controller of Accounts, MoHUA.
5. IT Cell for uploading on E-office Notice Board and the website of Ministry under RTI-> Suomotu Disclosure-> Compassionate Appointment.
6. OL Section for Hindi Version and uploading in the website of the Ministry.

**Re-Revised affidavit as per Annexure 'B'**  
**Affidavit duly attested by SDM/Notary Public**

(To be submitted by the applicant seeking Compassionate Appointment in DDA)

I, (.....) W/o or S/o or D/o Lt. Shri(.....) aged .....  
 Resident of (.....), do hereby solemnly affirm and declare as under:-

1. That I am citizen of India.
2. That I am an unemployed/Employed/Pensioner.
3. That I am unmarried/married.
4. That I have no source of income except self/mother's pension.
5. That I reside in the above mentioned address. This property is owned by me/my family members or mine parents/grandparents or on rent from Sh./Ms (.....), at a monthly rent of Rs. (.....). The copy of rent agreement and last 03 months rent receipt is endorsed herewith.
6. That Shri/Smt ..... s/o/w/o .....expired on ..... leaving behind the following legal heirs and other legal heirs has giving 'No Objection' in my favor for submission of an application for appointment on compassionate ground.

S.No.	Name of Surviving Member	Date of Birth	Relation with the Applicant	Marital Status
a)				
b)				
c)				

7. That I am living with my following family members whose details are given hereunder:-  
 (Give the names of only those members who are still dependent as on 31.12.2018)

S.No.	Name of Surviving Member	Date of Birth	Relation with the Applicant	Marital Status
a)				
b)				
c)				

8. That I or any of the above family members (indicated in S.No.6) are in possession/not in possession of any other immovable property in Delhi or any wherein India as on date. The detail of possessed property is as under:-

S.No.	Property address	Owner's name	Purchase value	Latest market value
a)				
b)				
c)				



9. That I and above family members (indicated in S.No.6) have taken a loan of Rs.(.....) from (.....) on ( ) at a interest rate of .....% per annum. The balance loan amount outstanding at the date of this affidavit is Rs.....

10. That I and the above family members (indicated in S.No.6) are in possession of following movable property and the details are as under:-

Item No.	Description	Date of purchase/ Acquisition	Qty		Acquisition/ purchase value
a)	Jewellery			Gms	
b)	Shares			Nos	
c)	Debentures			Nos	
d)	Securities				
e)	Insurance policies				
f)	Fixed Deposits (in Bank/post office/Company)				
g)	Mutual funds				
h)	Refrigerators				
i)	Television Sets				
j)	Radiogram/home theater/Stereo/DVD etc.				
k)	Computer/Laptop				
l)	Motor cycle/scooter				
m)	Motor car				

11. That the total income of family from all sources are Rs.....

12. Basic Family pension/monthly amount received under NPS (in Rupee).....

13. Movable/immovable property of the family (latest value) R/C fixed deposit/Bank Balance etc but excluding the lump sum amount received as terminal benefits in the appropriate column as mentioned above.....

14. Encashment of leave and lump sum amount received under NPS etc.....

15. That I will maintain properly the other family members who were dependent on the Government servant/member of the family in question. In case it is proved subsequently (at any time) that the family members are being neglected or are not being maintained properly by him/her, the appointment may be terminated forthwith.

16. That it is my true and correct statement. That in the event of any of the aforesaid information being found incorrect, at any stage attract the Compassionate Appointment withdrawn and initiation of criminal proceeding.

Deponent

#### Verification

Verified at (Place) on (Date) that the contents of the above affidavit are true and correct to the best of my knowledge and belief and nothing has been concealed there from.

Deponent

To

The Dy, Director,  
Personnel Branch –V,  
DDA, B-Block 7<sup>th</sup> Floor,  
Vikas Sadan New Delhi-23.

Sub:- Regarding Compassionate Appointment r/o.....S/o Lt. Sh.....

Sir,

I am submitting herewith the following the documents alongwith details as under:-

1. Name & Designation of Employee: \_\_\_\_\_
2. Date of Birth \_\_\_\_\_
3. Date of Death/medical de-categorized \_\_\_\_\_
4. Name of Applicant \_\_\_\_\_
5. Date of Birth of Applicant \_\_\_\_\_ (alongwith proof).
6. Qualification of the Applicant \_\_\_\_\_ (alongwith proof).
7. Category.....(Proof in case of reserve category).
8. File No. of Personnel Branch-V.....
9. Enclose revised affidavit as per Annexure 'B'

Encl:

Signature of Applicant



**Delhi Development Authority**  
**Personnel Branch-5**  
**Room No. B-709-710, Vikas Sadan, INA, New Delhi.**

F3(84)2014 /PB-V/DDA/

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Dated: 16/01/19

**Corrigendum**


Sub:- Notification for appointment on compassionate ground and for adoption of merit basis 100 points formula for assessment in the cases where application for Compassionate Appointment received upto 31.12.2018.

The notification issued vide No.F3(84)2014/PB-V/DDA/2007. Dated 10.01.2019 by the office of undersigned. Para No. 5.3 of the notification may be read as under:-

**‘In respect of part III (e) (i) information (as stated in S.No. 2.2 above), apart from furnishing supporting documents the details shall also be incorporated in affidavit’.**

**Instead of**

In respect of part III (e) (i) and part III (e)(ii) information (as stated in S.No. 2.2 above), apart from furnishing supporting documents the details shall also be incorporated in affidavit.

  
**(Rajiv Gandhi)**  
**Commr.(Pers.)**

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2. P.S to Engineer Member, Finance Member DDA.
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**Director(P)-I**